

# GHOULS GONE WILD HALLOWEEN PARADE

## FOOD VENDOR MOBILE UNIT APPLICATION

Name of Business: \_\_\_\_\_

Contact: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Alt. Phone for contact during event: \_\_\_\_\_

Menu Items \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Electrical power needs \_\_\_\_\_

Water needs \_\_\_\_\_

### VENDOR INFO & FEES

Location: along parade route to be determined.

Date: Saturday, October 23, 2010

Set up time: Open for assembly at noon

Application & Fee Deadline: October 1, 2010

Event Time: 5 p.m. – 10 p.m.

Must be ready for health inspection by 4 p.m.

Self-contained food trailers only.

Potable water will be provided.

The infrastructure for credit card transactions is not provided. No phone lines will be provided for this purpose.

Vendors must provide any additional skirting, walling, tables, chairs, and fire extinguisher.



TERMS AND CONDITIONS FOR VENDORS

Acceptance – Vendors are accepted after we have received full payment for space. Vendors will be sent confirmation after submitting completed application and payment.

Mobile Unit location will be determined on a first-come, first-served basis and will be assigned by High Plains Events, LLC

High Plains Events LLC cannot guarantee you will not be placed next to a vendor with similar products; however, High Plains Events LLC will make every effort to provide variety to our guests and profitability to our vendors by limiting similar food offerings. Vendor fees are non-refundable, regardless of placement, sales or competing vendors.

Check-in/Set up time begins at 12 noon and vendors must be completely set up by 4 p.m. for health inspection.

Food vendors must be self-contained and have the capacity to hold grey water for disposal after event hours. At no time will grey water, grease or other waste be disposed of on event grounds.

Supplies – All supplies need to be on site at the beginning of the event at 5 p.m. No vehicles will be allowed to park close to any vendor site.

Vendors are required to be open from 5 p.m. – 10 p.m. CLOSING BEFORE THE END OF THE EVENT OR STAYING OPEN AFTER THE EVENT IS STRICTLY PROHIBITED AND IS GROUNDS FOR EXCLUSION FROM PARTICIPATION AT FUTURE EVENTS.

Vendor may not solicit in areas other than assigned space.

Vendors must post prices in a legible manner and in a visible space.

Vendors are required to obtain and display all necessary permits and / or licenses. High Plains Events LLC is not liable and will not refund any fees or deposits.

The sale of alcoholic beverages of any kind is strictly prohibited. Additionally, due to sponsorship and contractual arrangements, only sponsor-related water and beverages will be allowed to be sold. Any failure to comply with these beverage rules may result in expulsion from the event.

Consumption of alcoholic beverages by vendors, volunteers or employees of vendors at their booth is prohibited. Any failure to comply with this beverage rule may result in expulsion from the event.

Vendors will be responsible for all of their own merchandise or equipment. High Plains Events LLC will not be liable for any lost, stolen or misplaced merchandise or equipment at the event.

All trash is the vendor’s responsibility. Vendors must provide 2 trash receptacles for the immediate area around their space. The vendor is responsible for making sure these cans are emptied on a regular basis and the immediate area is free of litter.

If the vendor’s area is not left clean, that vendor will not be allowed to vend with High Plains Events, LLC in the future.

Cancellation less than two weeks prior to the event requires forfeiture of the fee and it will not be returned.

Vendors may cancel before October 1st without the loss of their fee.

Vendors are required to show proof of liability insurance for bodily injury and death and property damage. Please attach a copy of your certificate of insurance verifying liability coverage. Insurance coverage must be current as of the date of the event. Do not send us last year’s certificate. You may send an update when it is renewed, if expiring before the event.

Vendor is required and is responsible for paying any and all tax due while operating a booth at any High Plains events.

